

6.9a Internet Safety Audit

Technology used in our setting	ICT Equipment	Quantity	Wi-fi enabled Yes or No?	Security settings i.e. passwords, firewalls, screen locks etc..	Who has access?
	Computers (office) with Electronic Journals	1	Yes	Password and screen lock	Manager and an administrator
	Setting landline	1	Yes	Out of hours stored in a staff cupboard	All the staff
	Setting Mobile	1	Yes	Out of hours stored in a staff cupboard Password and screen lock	All the staff
	iPad (Staff) With Electronic learning Journals	5	Yes	Password and screen lock	Manager and staff
	Kindles (Children)	2	Yes	Password and screen lock	All the staff and children (when out for learning purpose)

	BeeBot (an electronic bee)	2	No	On and off button	All the staff and children (when out for learning purpose)
Policies and Procedures 06 – Safeguarding children, young people and vulnerable adults 6.9 – E-safety	Subject - Acceptable use: Yes - Staff use of social media: No - GDPR/Data Protection: Yes - Personal mobile phones / wearable technology		Policy/Procedure Safeguarding E- safety	Further action required Access as required	
Approved Apps/websites/online tools.	<i>List the apps/websites/online tools that you use in your setting with the children</i> i.e. YouTube Kids and CBeebies				
How are children supervised when using devices?	Children use Kindles and BeeBot in the presence of the staff for learning purposes.				
How is the physical safety of users managed , i.e. posture, time spent on devices	Children use Kindles at a table in a supervision with staff and Beebot are used in small groups.				
How are devices stored securely when not in use?	In a staff cupboard (out of children’s sight)				

How do staff model safe practice when using technology with children?	By supervising and helping as needed
How is internet safety and use of technology incorporated into the early Years curriculum?	Understanding the World The Technology
How is the home learning environment supported?	Add details of information shared with parents to support safe internet use at home. Parents are encouraged to limit the time spent on screens and made aware of E-safety.
Resources to support Internet safety in early years provision.	• <u>http://internetmatters.org/</u> • <u>Online safety guide 0-5 year olds - Internet Matters</u>